

OFFICE OF THE PRINCIPAL
EKLAVYA MODEL RESIDENTIAL SCHOOL
MAHASINGI, KANDHAMAL
Under Odisha Model Tribal Education Society (OMTES)
Supported by ST & SC Development Department, Govt. of Odisha
(An ISO 9001:2008 Certified Institution)
E-mail - emrs.mahasingi@gmail.com Ph No - 06846-291055

No. 245/EMRS

Dated 07/07/2026

TENDER CALL NOTICE FOR HIRING OF VEHICLES

Sealed tenders are invited from the Travel Agency/Firm/ Company for providing of 02 (Two) no of BS-IV & VI compliant diesel driven (Bolero - preferable latest version Classic & Neo) having sitting capacity of 07 (Seven) on **monthly hiring basis for EMRS, Mahasingi & Tumudibandha**. The date of submission of tender paper is on or before 5.00 P.M of 14.07.2026 to the Office of the Principal, EMRS, Mahasingi, Kandhamal by Regd. Post/Speed Post only. The tender papers will be opened in presence of the school purchase committee and Travel Agency/Firm/ Company or their authorized agents on **15.07.2026 at 10.30 A.M** in the office of the **Principal, EMRS, Mahasingi**. For details of terms and condition, please visit the **District website kandhamal.odisha.gov.in** or office of the Principal, EMRS, Mahasingi on any working day from 10.00 AM to 5.00 PM.

(A) REQUIREMENT

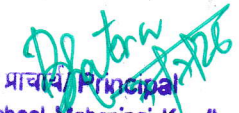
Sl. No	Types of Vehicles (BS-IV & VI Compliant)	Max. hiring charge (Rs.) per month (Including taxes and Hilly area fuel cost up to 900 KM per month)	Remarks
1	Bolera AC (Preferable latest version Classic & Neo) (Diesel)	35,000/-	

(B) TERMS AND CONDITION

1	Interested eligible Travel Agency/Firm/ Company may use single Tender paper for mentioning in the space provided in the tender paper. However they should deposit separate requisite EMD money of Rs.35,000/- along with paper cost money an amount of Rs.500/-(Non-refundable) in favour of Eklavya Model Residential School Mahasingi payable at SBI, K.Nuagaon (5562) for both Schools i.e. EMRS, Mahasingi & Tumudibandha. All Tender papers should reach in the office of Principal, EMRS, Mahasingi by Speed Post or Register Post on or before 13.07.2026.
2	The ceiling limit for hiring a vehicle shall not exceed ₹35,000/- per month. The applicable hiring rate shall be the lowest rate arrived at through the tender process or as decided by the purchase committee of the EMRS, depending upon the condition of the vehicles. However, in no case shall the hiring charges exceed the above mentioned ceiling.
3	The vehicles is to be hired along with Driver from the Traveling Agency/Firm/Company.
4	Vehicles hiring is to be done by following latest GFR instructions.
5	The rates quoted should include all form of Taxes/charges.
6	The vehicle hired shall have valid taxi permit for entire period of hiring.
7	The Vehicle hired shall have valid insurance coverage for entire period of hiring.
8	The above-mentioned amount of ₹35,000/- per month shall be inclusive of driver remuneration.
9	It is further clarified that the said amount shall also include the cost of fuel subject to the following monthly kilometer limits. a. Hilly Areas: Fuel cost up to 900 kilometers per month. b. Plain areas: Fuel cost up to 1200 kilometers per month.
10	In case the vehicle usage exceeds the prescribed kilometer limits, additional charges shall be admissible at the following rates: a. Hilly Areas: ₹14/- per kilometer b. Plain Areas: ₹12/- per kilometer

11	EMRS shall bear only the charges per kilometer as mentioned at point-10 beyond the limit mentioned at point-9.
12	All other liabilities included wages of driver, repair & maintenance of vehicles and servicing obligation on account of Motor Vehicles Act and other related Acts like Labour Laws, Road Tax, Insurance Laws (Like Insurance of Vehicle in accident, Theft, fire etc.) shall be the sole responsibility of the travel agency/firm/company.
13	The Agency should have to submit valid proof of Bank Account Number, PAN Card, GST Certificate and undertaking that the firm has not been blacklisted.
14	Inter District movement of school vehicles shall be justified by the Principal.
15	A valid driving license of the driver and Police character verification shall be made available to the school.
16	Vehicle to be hired should be of latest model, preferable not more than 03 years old.
17	The contract will be for a period of minimum two years, extendable upto 5 years, subject to satisfactory performance.
18	The vehicle should have capacity to carry upto 4 persons having a comfortable seat for carrying a sick child.
19	Vehicle will be parked in the EMRS premises only at owners risk.
20	The vehicle, along with the driver, shall be made available on a 24x7 basis. The driver shall be accommodated within the EMRS campus, subject to availability, and in accordance with the existing accommodation norms issued by NESTS. In the event that accommodation is not available within the EMRS campus, the vehicle owner/company shall make suitable alternative accommodation arrangements for the driver within a reasonable and accessible distance from the school, at no additional cost to EMRS.
21	A maximum of one day per month, i.e., 12 days in a year, may be permitted for routine maintenance/Service of the vehicle. The vehicle shall not be sent for repairs for more than four consecutive days at a time. In case the vehicles remain unavailable beyond the period specified above, the owner shall provide an alternative vehicle. Failure to provide an alternative vehicle shall result in recovery of the actual per-day hiring charges paid by the EMRS.
22	One month's hiring cost is to be kept as Security deposit from the successful bidder, which will be refunded after satisfactory completion of the contract.
23	The payment shall be made on post monthly basis against a bill duly supported with photocopies of log book signed by the users, for the said month.
24	The payment shall be subject to deduction of TDS as per Section 194C of Income Tax Act, 1961.
25	The vehicle is provided to meet exigencies of services for student and staff.
26	The undersigned shall not be responsible for any postal delay in receipt of tender papers
27	The authority reserves the right to reject/cancel any or all bids without assigning any reasons thereof.

By order of Collector, Kandhamal


Principal
E.M.R. School, Mahasingi, Kandhamal
ए.आ. विद्यालय, महासिंगी, कन्धमाल
S.Code-17092/वि. कोड-17092
Dated 07/07/2026

Memo No. 246/EMRS

Copy submitted to the Secretary, OMTES & Director (ST), ST & SC Development Department, Odisha, Bhubaneswar for favour of kind information and necessary action.

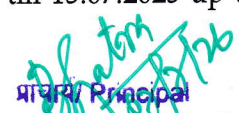
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PRINCIPAL
EMRS, MAHASINGI
Principal
E.M.R. School, Mahasingi, Kandhamal
ए.आ. विद्यालय, महासिंगी, कन्धमाल
S.Code-17092/वि. कोड-17092

Memo No. 247/EMRS

Dated 07/07/2026

Copy forwarded to the DeGM, Kandhamal for information with request to upload the tender documents in the district website i.e kandhamal.odisha.gov.in on or before 07.07.2026 for wide publicity. The tender details should be available on the website till 15.07.2025 up to 5.00 P.M.


Principal
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Dated 07/07/2026

Memo No. 248/EMRS

Dated 07/07/2026

Copy submitted to the Sub-Collector, Balliguda & Phulbani/PA, ITDA, Balliguda & Phulbani and all BDOs of Kandhamal District with a request to display the same in their respective notice board for wide publicity.

Copy forwarded to PA, ITDA, Balliguda & Phulbani/ Principal J.N.V, Tudipaju/Motor Vehicle Inspector, Balliguda/ Phulbani for information and necessary action. They are intimated to attend the opening of tender papers on 15.07.2026 at 10.30 A.M in the office of the Principal, EMRS, Mahasingi being the member of the purchase committee.


Principal
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